



## **Psychiatric Nurse Practitioner**

### **Prevention and Recovery in Early Psychosis - PREP San Francisco (California)**

#### **Agency Overview**

Founded in 1889, the Felton Institute (formerly Family Service Agency of San Francisco) has a 124- year history of innovation in services for vulnerable children, families, and adults. With a \$16 million operating budget and nearly 300 employees, Felton offers a dynamic, challenging, and supportive work environment. All staff is supported to increase their skills, enter new domains, and increase their position and salary as their skills grow. Felton offers an excellent benefits package and salaries that are well over the median or Bay Area non-profits. We are seeking employees who are excited by the idea of lifelong growth in the skills they bring to helping those in need.

#### **Program Description**

Prevention and Recovery in Early Psychosis (PREP) is a program at Felton Institute that operates in partnership with the University California San Francisco (UCSF), respective county behavioral health services, and other community partners. This program is dedicated to early detection and intervention for psychosis with a multi-disciplinary approach to treatment. The program combines a series of evidence-based treatments in Strength-based Care Management, Medication Management, Multi-family Group Therapy, Cognitive Behavioral Therapy for Psychosis (CBTp), Individual Placement and Support (IPS) model of educational and vocational support, and Cognitive Remediation Training to address issues early and bring the symptoms to full remission. PREP currently operates five sites: San Francisco, Oakland, San Mateo, Salinas, and Stockton.

#### **Job Description**

Under the direction of a licensed psychiatrist, the psychiatric nurse practitioner exercises medical responsibilities for psychiatric evaluation, medication assessment and medication monitoring. Performs crisis intervention, supportive counseling and other direct mental health services, including case management, and assists with 5150 evaluations, as needed. Directs treatment planning and works as a member of multi-disciplinary team. Services will be provided either at the PREP site or in other field locations as indicated. Additional duties as needed.

#### **Program Specific Responsibilities**

- Responsible for psychiatric evaluation, medication assessment and medication monitoring
- Order diagnostic tests as needed;
- Coordinate care with PREP treatment team at Felton, UCSF, and county Behavioral Health Services;
- Coordinate care with primary medical provider and/or counsel client and family on medical issues;
- Maintain client caseload, as designated by Program Manager;
- Maintain clinical records in accordance with mandated quality assurance standards;
- Attend all clinical, supervision, and administrative meetings as scheduled;
- Consult and provide on-going education to non-medical staff in psychopharmacology and medical aspects of patient care;

#### **Minimum Qualifications**

- Verifiable completion of training in an accredited Nurse Practitioner program required.
- A minimum of 3 years of Nursing experience preferred. Experience in community mental health a plus.
- Training and experience in psychopharmacology required.
- Current Nurse Practitioner license from State of California required.
- Current furnishing number required.

- Experience working with clients diagnosed with psychotic disorders preferred.
- Demonstrated ability to meet standards for timely clinical documentation, in accordance with mandated quality assurance standards for Medi-Cal and Medicare billing.
- Demonstrated ability to meet deadlines and comply with agency's documentation requirements and productivity standards.
- Demonstrated commitment to the welfare of individuals and families with mental/behavioral health issues.
- Knowledge of principles, methods, and procedures for diagnosis, treatment, and rehabilitation of physical and mental dysfunctions, and for career counseling and guidance.
- Demonstrated experience in diverse, multicultural, and multidisciplinary professional setting, serving individuals from diverse communities and backgrounds.
- Demonstrated strong organizational, verbal and written communication skills.
- Attention to detail, and ability to work independently under broad supervision.
- Ability to be a team player with a welcoming attitude.
- Valid California Driver's license and personal vehicle.
- Knowledge of SFDPH System a plus.
- Bi-lingual in English/Spanish (or other language) highly preferred.

**Additional Information**

Division: Prevention and Recovery in Early Psychosis (PREP)

Position: Part-time or Full time - Exempt

Location: San Francisco

Reports to: Program Manager

**Application Process**

SEND RESUME and INTEREST LETTER TO:

Alana Rahab

PREP SF Program Manager

[arahab@felton.org](mailto:arahab@felton.org)

[www.prepwellness.org](http://www.prepwellness.org)